

Travis Alexander
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Board Members:

James Liddle, *Chairperson*
Charles Titus, *Vice-Chairperson*
Lillian Boatwright, *Secretary*
Cheryl Allen-Bailey
Amanda Bauknight
Robert Rauton

BOARD OF VOTER REGISTRATION AND ELECTIONS

October 5, 2021
Regular Meeting Agenda

Attendees

Travis Alexander
Amy Sams
Cheryl Allen-Bailey
Lillian Boatwright
Bobby Rauton
Amanda Bauknight
Charles Titus
Jim Liddle

Opening

Chairman Liddle called meeting to order at 4:30 pm.

Agenda:

1. Time available for public comment.
 - a. Carolyn Bishop-McCloud spoke on behalf of the LWV Clemson Area, presenting the Directory of Public Officials.
2. Approval of minutes from previous meeting – August 3, 2021
 - a. Motion by Board Member Rauton to approve. Second by Board Member Allen-Bailey. All in favor. Minutes approved unanimously.
3. Director's report
 - a. Training updates for Board Members – all Board Members will be within compliance by the June primary elections.
 - b. Staff Member Amy Sams gave a detailed report on auditing processes and newly implemented processes to expect from the State Election Commission for upcoming elections.
 - c. Board Member Allen-Bailey gave SCARE Conference updates and discussed lessons learned.
 - d. Board Member Rauton spoke on the topic of voting centers as they were discussed at SCARE.
 - e. Executive Director Travis Alexander gave the Director's Report:
 - i. SCARE recap and lessons learned.

- ii. Security audit report forthcoming. Once that is delivered, updates can be made to facilities.
- iii. Howard Knapp is interim director for the State Election Commission.
- iv. Legislative Update
 - 1. Redistricting as a major focus now for everybody. Staff will have to update all records if changes are made to precinct lines, however polling sites will not have to change.
- v. Municipal Election Updates
 - 1. Polling sites and staff are confirmed. All candidates are certified.
 - 2. Travis sent message to County Administrator regarding potential use of some ARP funds for incentive pay for poll workers due to COVID.
 - 3. Rundown of elections calendar, preview of 2022.
 - 4. Preview of newly designed Provisional Ballots envelopes.
 - 5. Remaining grant money received by the Department was used to purchase new transport cases and new polling place materials for poll clerks.
 - 6. Presentation of SCARE Officials 2022 Legislative Priorities and Position Statements.
 - 7. Presentation of Pickens County Mailing Services and Centers.
 - 8. Executive Director Travis Alexander announces that he will be taking a job with the State Election Commission after the November Municipal Election.
- 4. Second reading of organizational rules
 - a. Motion by Board Member Rauton to adopt organizational rules. Second by Board Member Bauknight. All in favor. Organizational rules are approved unanimously.
- 5. New Business
 - a. Motion by Chairperson Liddle to hold November meeting on November 4th immediately following the Board of Canvassers Meeting. Second by Board Member Rauton. All in favor. Change unanimously approved.
 - b. Board Member Rauton motioned to adjourn into Executive Session for the purpose of discussing personnel. Second by Board Member Bauknight. All in favor. Begin executive session.
 - c. Motion by Board Member Rauton to end Executive Session. Second by Board Member Bauknight. All in favor. Unanimous agreement to end Executive Session at 6:32 pm.

Adjournment

Motion by Board Member Liddle to adjourn. Second by Board Member Boatwright. All in favor. Meeting adjourned at 6:33 pm.